

RISK ASSESSMENT:

Description of Event / Activity / Task:		Pulmonary Rehabilitation Class		Location of Event / Activity / Task:		Sports Centre	
Date(s):	TBC	Start / Finish Time:	TBC	Organiser:		NHS	
No. of Staff:	2	No. of Participants:	Max. 16	Person (s) in Charge:		NHS & Sport centre staff	

Ref No:	Significant Hazards	Persons affected	Control Measures and Precautions	Level of Risk Low/Medium/High
1.	Structural Failure	Staff Participants	<ul style="list-style-type: none"> • Regular Maintenance carried throughout the year should resolve any issues that may arise. • Visual through check of building prior to Participants arrival by Sports Centre Staff. • Participants and NHS staff will be asked to report any observed damages. 	Low
2.	Glazing Break	Staff Participants	<ul style="list-style-type: none"> • Daily walk around to check the integrity of every window. • Participants and NHS staff will be asked to report any observed damages. 	Low
3.	Oxygen	Staff Participants	<ul style="list-style-type: none"> • NHS Staff and participants with oxygen are all trained in proper oxygen handling procedures before arrival. • Oxygen cylinders will be clearly marked 	Medium

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4.	Violence/Theft	Staff Participants	<ul style="list-style-type: none"> • Staff to all be trained in how to handle heated situations. • There is a zero tolerance policy towards violence or theft. • There is likely to be CCTV in most parts of the building which is monitored and recorded. • Lockers will be available to staff and participants to store their valuables 	Low
5.	Electrical Failure	Staff Participants	<ul style="list-style-type: none"> • There is emergency lighting throughout the facility for such situations. • Sports centre staff are trained in evacuation procedures. • Evacuation routes are clearly marked. 	Low
6.	Slips, trips and falls	Staff Participants	<ul style="list-style-type: none"> • All arrears are kept clean, tidy and clutter free. • This will be regularly checked by sports centre staff and cleaners. • Members of staff are trained in first aid in case any incidents occur. 	Medium
7.	Falling Objects	Staff Participants	<ul style="list-style-type: none"> • Routine maintenance is carried out to reduce the risk. • Visual inspection carried out regularly, • Risk assessments carried out on any objects that may fall will be completed prior to program commencement. 	Low
8.	Fire/Gas Hazard	Staff Participants	<ul style="list-style-type: none"> • All Sports centre staff are trained in fire evacuation producers. • All NHS staff are to be shown fire evacuation routes prior to program commencement. • Early fire detection equipment, fire doors and fire extinguishers are in every area of the Sports Centre.. • There is a regular check of fire equipment ensure it is in working order. 	Medium
9.	Falls From Height	Staff Participants	<ul style="list-style-type: none"> • All Sports centre staff are trained in emergency procedures and a first aider on duty during operational hours. 	Low

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10.	Legionella	Staff Participants	<ul style="list-style-type: none"> • Routine maintenance of the of the venue's water supply. • Any reported outbreaks in the nearby area will result in the venue's water supply being checked immediately. • Legionella detection processes are in place. 	Low
11.	First Aid Incidents	Staff Participants	<ul style="list-style-type: none"> • NHS Staff and Sports Centre staff are trained first aid. • Defibrillator and staff trained in its use will be on site. • All first aid incidents will be reported to Sports Centre staff for incident report completion • Participants are informed to report any first aid issues to a member of staff 	Medium